

TRAIN KIDS

1 What makes TRAIN KIDS different from other preschools?

- We strongly believe that everything the child learns must be done through play.
- We focus on developing the areas of development which are:
 - Physical
 - Social/emotional
 - Language
 - Cognitive or mental or brain development
- We only appoint qualified ECD (Early Childhood Development) Teachers
- We know that all children are emergent readers, writers and mathematicians and encourage development in these areas by means of play and having fun
- We focus on creating a positive learning environment where all learners feel part of and in positive and constructive discipline
- We create an environment that is safe and secure and insist on providing a healthy environment with safe play opportunities for all children
- We strongly believe in partnership with the parents and other concerned people from the environment such as the media and corporate world.
- High focus is placed on the goodness of fit of all children that is the child, his personality or temperament and all the relationships the child is engaged in

2 What about safety and security?

- The gate will only be left open for drop off and collection. The remainder of the day all people need the buzzer to obtain entrance
- All registered parents will be registered for finger print access at the door
- All children need to be signed in and out
- The building has been approved by the Department of Health to be a safe and secure facility. An up to date Certificate of Compliance for electricity is available
- There is well stocked First Aid kit and a suitable sick room in case of an emergency
- Three staff members are trained in First Aid

3 Which Curriculum do you follow?

- For the Grade R learners, the prescribed CAPS (Curriculum and Assessment Policy Statement)
 - Our teachers are trained in CAPS and go for further in service training regularly
- For the other classes we follow the Birth – Four Curriculum as developed by the Gauteng province and the Early Childhood development Institute of Gauteng

5 How large are the classes and what is the teacher-child ratio?

- Our classes are providing the required 1.5m² per child and our outside area provides the required 2m² per child.
- Babies from 3months to 18 months have one practitioner per six babies
- Toddlers from 18 months – 3 years have one practitioner per 12 toddlers
- Young children from 3years to 6 years have one practioner per 20 children. Additional assistants per class are employed

6 What kinds of activities are children doing?

- All age groups follow a careful designed daily programme which includes free play indoors, free play outdoors, teacher directed activities, routines (toilet routine, tidy up routine)and transitions (from one activity to the next)
- Four formal activities are done per day for the 2 year olds and higher groups and these activities all link up with the chosen theme for the week. They are :
 - **Welcome, weather chart and birthdays**
 - **ring one and two (Music/language/movement/perception)**
 - **art (painting and drawing/collage/construction/cutting and pasting)**
 - **One story daily.**

7 Reporting and progression of my child?

- Parents are expected to attend parents` meeting once a term where progression reports are given and discussed with parents
- We keep a record of each child's progress as observation schedules are done daily. The progress is shared and discussed with parents both verbally and by written reports. Formal parent interviews take place every term and written reports are sent home every term. We are happy to discuss progress with parents at any stage by appointment.

8 Terms and operating times

The School year consists of 4 (four) terms which run as follows in 2019:

Term 1:

10 January – 15 March

16 March – 1 April: Holiday programme

Term 2:

2 April – 14 June

15 June -8 July: Holiday Programme

Term 3:

9 July – 20 September

21 September – 30 September: Holiday Programme

Term 4:

1 October – 4 December

5 December – 13 December: Holiday Programme

The dates on which the terms commence and end are at the Schools discretion but will correspond loosely with Gauteng independent school terms and will be communicated to the parents from time to time. A programme will be followed for all the children during school holidays.

Operating times – 6:00 – 18:00

- For any administrative queries the office shall be open from 08:00 to 16:30 Monday to Thursday and until 14:30 on Fridays.
- School starts at 08:00 every weekday and children are to be dropped off at the School, at the designated drop-off between 06:00 and 07:50.
- Half-day pre-school children are to be collected by 14:00 after lunch
- All other children are to be collected by 18:00.
- Should the Parents collect the child(ren) after these times, they shall be liable for payment of a late collection fee of R 50.00 (fifty rand) per every 5 minutes in cash and this cannot be added to the monthly school fees